

Rogue River Rural Fire Protection District 1

Minutes – Board of Directors Regular Session
Meeting of January 14, 2026 at 7:30am



CALL TO ORDER:

The meeting was called to order at 7:30 a.m. by President, John Ellis.

PLEDGE OF ALLEGEANCE

ROLL CALL:

John Foster, Jim Stearns, John Ellis, Randy Cort and Craig Berry, present

Also in attendance: Mike Hammond, Jenna Kurzyniec, Jeni Darr, Cameron Deupree, John Holmes and Tom Zimmer.

GOOD OF THE ORDER: None

MINUTES:

-Safety Committee Minutes of December 9, 2025 – Randy Cort made a motion to accept the minutes, Jim Stearns 2nd. All in favor, except Craig Berry, voting no. Motion passed.

-Regular BOD session of December 10, 2025 – Jim Stearns made a motion to accept the minutes, John Foster 2nd. All in favor, except Craig Berry, voting no. Motion passed.

FINANCE:

Financial report reviewed. Chief Hammond discussed ECSO bill for \$14,707 for over-the-air programming (OTAP) as part of the new radio system project discussed; not budgeted but covered from surplus and capital fund. Other finance items discussed; donation monies, credit card scorecard/reward points, contract services, fire protection contracts. Group also discussed grant tracking and payroll reporting, mainly discussed the budgeted \$35,000 for seasonal firefighters.

Craig Berry made a motion to accept the finance report of January 2026, Jim Stearns 2nd. Roll call vote: John Foster-yes, Jim Stearns-yes, John Ellis- yes, Randy Cort-yes, Craig Berry-yes. Motion passed.

CORRESPONDENCE: None

OLD BUSINESS:

- **Organizational Review 5-year Plan Capital Levy Fund** – Chief Hammond presented, focusing on the capital levy fund with running balance and projected expenditures.
- **District Name Change:** John Ellis made a motion to approve Resolution R25-26-006 by title only, changing the district name from Rogue River Rural Fire Protection District to Jackson County Fire District 1, Randy Cort 2nd. Roll Call vote: John Foster-yes, Jim Stearns-yes, John Ellis- yes, Randy Cort-yes, Craig Berry-no. Motion passed.

NEW BUSINESS:

- **Donation - Resolution R25-26-008** – Craig Berry made a motion to approve Resolution R25-26-008, \$800 dollar donation from anonymous patron to be spent on employee incentives, Jim Stearns 2nd. Roll call vote: John Foster-yes, Jim Stearns-yes, John Ellis- yes, Randy Cort-yes, Craig Berry-yes. Motion passed.
- **Budget Officer** – Jim Stearns made a motion to nominate Chief Hammond as budget officer, John Foster 2nd, all in favor. Motion passed.
- **Evacuation Plan Update-** Chief Hammond gave an update on evacuation planning: zones established and available online; upcoming countywide emergency management meeting may yield more info; further board education planned.
- **Alliance Meeting-** Upcoming Alliance meeting will be held on January 28th. John Foster made a motion to have Jim Stearns and Randy Cort remain the district representatives for Alliance meetings with designated alternate being Craig Berry, Jim Stearns 2nd. All in favor, motion passed.
- **Ethics Training** – Chief Hammond informed Board members of upcoming ethics training on February 20th.

CHIEF COMMENTS:

Chief Hammond presented his monthly report to the board. Staff has been busy with an increase in call volume, regionalization study, annual ASA report, hiring 3 new employees, budget prep, district name change, ambulance balance billing changes and the change from NFIRS to NERIS reporting. Hammond informed the board that the district has a new roof maintenance company, Pressure Point Roofing. Lawless roofing closed business.

MONTHLY REPORTS:

Monthly captain's reports were reviewed. Randy Cort made a motion to approve the monthly reports as presented, John Foster 2nd. All in favor, motion passed.

PUBLIC COMMENT: Discussion on safety minutes regarding the near-miss safety incident with ambulance wheel and axle discussed as important learning point and prevention focus.


ITEMS THAT CAME UP AFTER AGENDA POSTED:

- Update on new water reservoir project: timeline for completion November 2026, 1.2 million gallons, fully treated water, multiple pumps to feed city system
- No response from board member Craig berry on request for written explanation of accusing Fire Chief of bullying.

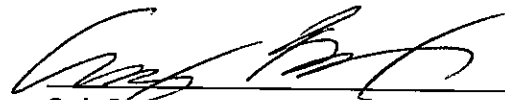
SUGGESTED FUTURE AGENDA ITEMS:

- Credit card reward point policy
- Ambulance balance billing
- Update on evacuation planning meetings

ADJORNMENT: Motion to adjourn at 8:42 a.m. by Randy Cort, 2nd by Jim Stearns. Motion passed.



Jenna Kurzyniec
Clerk to the Board



Craig Berry
Secretary/Treasurer - Board of Directors