

JACKSON COUNTY FIRE DISTRICT 1  
BOARD OF DIRECTORS  
REGULAR SESSION  
May 10, 2023

The meeting was called to order at 7:30 a.m. by President Jim Stearns. The following directors were also present: John Foster, John Ellis and Randy Cort. Craig Berry was not present. Mike Hammond, Nikki Knox and Jenna Kurzyniec, Lane Augustson and Larry Tuttle also attended. Roll Call: Jim Stearns, John Foster, John Ellis, Randy Cort, all present.

Items not on the agenda:

Chief Hammond discussed the need for Training Room upgrade of microphones and a camera to improve the virtual access required by law.

Chief Hammond also discussed a request from JCFD6 for the JCFD1 Duty Officer to cover JCFD6 when needed, due to their staffing needs at the present. John Ellis requests the Interim Chief Tom Davidson and Chief Hammond create a letter of understanding and duties involved.

Chief Hammond informed the BOD of notification of two OSFM Grants received. The \$35,000 for upstaffing during fire season and the OSFM Capacity Grant \$762,402 for 2 full time employees for a period of 3yrs. Due to increased staffing, completion of Captain's Office is necessary at this time.

Minutes:

BOD Regular Session – March 8, 2023 minutes and April 12, 2023 minutes were reviewed.

Safety Meeting – April 11, 2023 reviewed.

John Ellis moved to approve all minutes and Randy Cort 2<sup>nd</sup>, motion passed unanimously.

Finance:

John Ellis moved to approve the April financial reports, John Foster 2<sup>nd</sup> the motion, passed unanimously. Roll call; Randy Cort-yes, John Ellis-yes, John Foster-yes, Jim Stearns-yes.

Old Business:

Review of the Draft Budget Changes: Increases to General Fund revenue accounts, were Fire Suppression, Interest, Grants. Decrease in General Fund revenue account; Firemed. Increase to Expenses were Personnel Services and Training. Capital Fund Expenses were increase due to Ambulance completion date.

New Business:

Prevention Goals: Firewise, The JCFD1 Wildland Urban Interface Fire Mitigation Program (WUIFM) was presented by Chief Hammond. Program coordination, training for staff and volunteers, community information/education, website, community participation, were discussed. The BOD requested an overview of the existing Prevention Program.

Monthly reports:

Chief's Report reviewed. Grants reviewed. FF Paramedic testing and hiring lists were discussed. Training; Spring Wildland Exercise week of May 7. Southern Oregon Wildfire School will be held at Agate Lake the beginning of June. Southern Oregon EMS Apprentice Program was discussed. Captain's Office project was discussed also. Randy Cort motioned to approve monthly reports and John Ellis 2<sup>nd</sup>, motion passed unanimously.

Future Items: Prevention Program Overview, Inspection fees received at county.

Public Comment: none

Randy Cort moved to adjourn the meeting, John Ellis 2<sup>nd</sup>, passed unanimously. Meeting adjourned at 8:45 a.m.

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Nikki Knox  
Clerk to the Board

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Craig Berry  
Secretary/Treasurer - Board of Directors