

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION
May 11, 2022

The meeting was called to order at 7:30 a.m. by Vice President Jim Stearns. The following directors were also present: Craig Berry, John Foster & Jim Huttema & John Ellis, Mike Hammond, Jenna Kurzyniec, Rocky Shad & Nikki Knox also attended.

Public comments:

Rocky Shad voiced his disappointment with the Union letter presented at the previous Regular Session. John Foster requested to see ballistic vests when they arrive.

Oath of Office: John Ellis took his oath of office to BOD position #2.

Budget Vacancy: Randy Cort was appointed to the Budget Committee position #3.

Chief's Comments:

- May is Fire Safety Awareness Month
- Swift Water Rescue Swimmers Training; Currently we have 6 staff members who have completed the course. Additional Swift Water training will continue with District 4 with their rescue boat.
- OSFM Grants in process were discussed. The State Senate bill 762 Oregon State Fire Marshal will determine how resources will be distributed. Most likely by grants for apparatus and staffing.
- Jim Stearns would like to see more prevention and education offered to the public since COVID restrictions have been lifted.
- Craig Berry requested research into smoke detector program possible funding and current programs.
- John Ellis inquired about new kits recently placed on each ambulance for special needs children.

Minutes: Current staffing and current hiring list was discussed, Chief Hammond verified 13 Firefighters including the Chief. Chief Hammond also confirmed the FF/EMT List and Single Role Paramed list are still current.

Craig Berry moved to accept the 4/11/22 Regular BOD meeting minutes and the Special Session meeting 4/18/22, Jim Stearns 2nd; motion passed. Craig Berry moved to accept the 3/9/22 Safety committee minutes, Jim Huttema 2nd; motion passed.

Finance: Craig Berry requested to see all invoice detail either at Regular Board Meetings or sent electronically. The fuel expense and maintenance per apparatus expenses were discussed. It was determined that the Fire Chief and Finance Manager will discuss options for presenting more expense detail to the Board. The "SeaWestern" line item was discussed. Jim Huttema moved to accept the reports as submitted, John Foster 2nd. A roll call vote resulted in: Craig Berry-yes, John Foster-yes, Jim Huttema-yes, Jim Stearns-yes & John Ellis-yes.

Finance Committee: Jim Stearns moved to elect John Foster to Finance Committee John Ellis 2nd motion passed. Jim Stearns moved to elect Craig Berry to finance committee, John Foster 2nd motion passed.

Captain's monthly reports: Craig Berry moved to accept the reports as submitted, Jim Huttema 2nd; motion passed.

Chief's Evaluation Form: Two forms were reviewed and the existing form chosen. John Ellis was nominated to review and update current form to coincide with the Fire Chief's current contract.

Max's Mission: Chief Hammond stated that the Program is in place with the Narcan distribution box installed by front door of station.

BOD policy: Articles 4-8 were reviewed; It was agreed to change the agenda to reflect the BOD policy, which includes correspondence, old and new business. Articles 9-10 will be reviewed in June's meeting.

Executive session: Open under ORS 192.660(2)(d) at 9:11 a.m. & closed at 9:25 a.m.

Additional Items: John Ellis suggested Fire Chief perform annual review with Unrepresented group/Administrative group.

Reselling tire was discussed and determined to be a liability.

Future agenda items:

Complete Chief Hammond's evaluation and review of his contract in June's meeting.

Smoke Alarm Program

Craig Berry moved to adjourn, Jim Huttema 2nd; meeting adjourned at 9:45 a.m.

Nikki Knox
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors