

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT 1
BOARD OF DIRECTORS
REGULAR SESSION
June 11, 2025

The meeting was called to order at 7:30a.m. by President Randy Cort. The following directors were also present: John Foster, Jim Stearns, John Ellis and Craig Berry. Also in attendance were Mike Hammond, Jenna Kurzyniec, Jeni Darr, Jarret Estremado, Tom Zimmer, Cliff Bigham, Jerry Gay, Mark Moran, John Bond, and friends and family members of Larry Wills.

Roll Call: John Foster, Jim Stearns, Randy Cort, John Ellis and Craig Berry, all present.

Good of the order: None

Honoring Larry Wills: Board members, guests, family and friends honor Larry Wills with presentation and monument reveal outside fire station.

Budget Hearing: No public comment. John Ellis made a motion to adopt Resolution #R24-25-007 FY25-26 annual budget, John Ellis 2nd. Roll Call vote resulted in: John Foster-yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes.

Oath of Office: John Ellis sworn in members, Randy Cort (position 1), Jim Stearns (position 3), and John Foster (position 4). All who were re-elected for their positions for term 2025-2029.

Minutes: All minutes were reviewed.

Safety Committee Minutes of May 13, 2025 BOD Regular Session Minutes of May 14 ,2025. Jim Stearns made a motion to accept the minutes as presented, John Ellis 2nd. All in favor, except Craig Berry - opposed, and no comment of why they are not approved. Motion passed.

Finance Report: The monthly financial reports were reviewed. New line item named fire protection contracts, tax and ambulance revenue, grant monies, UEFB and reserve for future were discussed. Jim Stearns made a motion to accept the financial reports as presented, John Foster 2nd, Roll call vote resulted in: John Foster- yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-opposed. Motion passed.

Correspondence: None

Old Business:

- Fee Schedule – Chief Hammond provided hard copies of proposed ordinance to board members. There will be a public hearing at the next two board meetings.
- Fire protection contracts - Chief Hammond went door to door up Savage Creek Rd providing residents with a letter regarding fire protection coverage through the fire district. The district has a few contracts in place at this time. Jim Stearns suggests doing one-year contracts for now and then given the opportunity to annexed when process is complete. It was also verified that Savage Creek Road is not going to be covered by the newly formed Josephine County Fire District. John Ellis has concerns about contract and suggests adding fire inspection language. Chief Hammond will review contract and bring back at next board meeting.
- Fuel Usage MOU - City of Rogue River and Fire District agreement to limit fuel usage to emergency vehicles and other priority staff only, during extended emergencies.
- Strategic Plan workshop scheduled. Meeting will take place July 9, 2025 at 5:00pm.

New Business:

- Upstaffing grant - Jim Stearns made a motion to approve Upstaffing grant Resolution #R24-25-008, John Ellis 2nd. Roll Call vote resulted in: John Foster-yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.

- Non-bargaining unit salaries – John Ellis made a motion to approve presented salary increase of CPI-W(BC), Craig Berry 2nd. Roll call vote resulted in: John Foster-yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.
- Rick Brewster Contract – John Ellis made a motion to approve Rick Brewsters engagement letter, Jim Stearns 2nd. Roll call vote resulted in: John Foster-yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.

Chief's Comments: Chief Hammond presented his monthly report. Items discussed: second voluntary OSHA inspection update, Fire season in effect, district YouTube account created to store and view districts recorded meetings, updated board on grants status. John Ellis suggests applying for the Safer Grant. Chief Hammond believes we do not have the financial capacity to carry staff past the term of grant. Craig Berry believes this should be a board decision. Chief Hammond will review the language of the Safer grant to see if we can support staff after grant term.

Monthly Reports: Monthly reports were reviewed. John Ellis made a motion to accept the monthly reports as presented, Jim Ellis 2nd, all in favor. Motion passed unanimously.

Executive Session: Meeting closed at 8:48am for executive session ORS 192.660(2)(i) and regular session re-opened back up at 9:00am.

Public Comment: None

Items After Agenda was Posted: Chief Hammond spoke with OSFM (Oregon State Fire Marshall) regarding Capacity Grant. Grant monies cannot be used for current staff. OSFM may amend grants at the end of the grant period to extend timeframe funds for districts.

Future Agenda Items: Public Hearing for fee and rate ordinance and Chief's goals.

John Ellis moved to adjourn the meeting, Jim Stearns 2nd, motion passed unanimously. Meeting adjourned at 9:04am.

Jenna Kurzyniec
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors