

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT 1  
BOARD OF DIRECTORS  
REGULAR SESSION  
April 10, 2024

The meeting was called to order at 7:30 a.m. by President Jim Stearns. The following directors were also present: John Foster, John Ellis and Craig Berry. Randy Cort was not present. Also in attendance were Mike Hammond, Nikki Knox, Jenna Kurzyniec, Mike Gavlik, Kaci Carder, Lane Augustson, Jarret Estremado, Jacob Kazmierski and Jeni Darr.

Roll Call: John Foster, John Ellis, Jim Stearns and Craig Berry present.

Minutes: BOD Regular Session minutes—March 13, 2024, Safety Meeting minutes—March 11, 2024. John Ellis made a motion to approve minutes as presented, Craig Berry 2<sup>nd</sup>, motion passed unanimously.

Finance: The monthly financial reports were reviewed. Craig Berry made a motion to accept the reports, John Ellis 2<sup>nd</sup>. Roll call vote: John Foster-yes, John Ellis-yes, Jim Stearns-yes, Craig Berry-yes.

Old Business:

- Update on the Solar Panel Project was given by Craig Berry. Three options were reviewed; roof mount, parking lot and hillside behind station. Feasibility Study by True South Solar will cost reduced fee of \$400. John Ellis moved to approve \$400 feasibility study needed to apply for grant and for Craig Berry-Secretary, to complete the CREP grant application process. If grant application is successful to continue with an open bid process, Jim Stearns 2<sup>nd</sup> motion passed, John Foster-yes, John Ellis-yes, Jim Stearns-yes, Craig Berry-yes.
- Board Policies were reviewed and will be brought to next meeting with edits for approval.
- WUI question and answer session with Lane Augustson.

New Business:

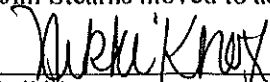
- Lexipol was discussed. The Policy Review Committee, consisting of Chief Hammond, two captains and one fire fighter will prioritize and organize the policy organization project. John Ellis moved to participate with Lexipol to maintain current and keep our policies up to date. Craig Berry 2<sup>nd</sup>, all in favor, motion passed unanimously.
- Ending Fund Balance Policy was reviewed and approved with minor modifications to be added to BOD Policies Section 1.3.07 Budget and Financial Policies. John Foster-yes, John Ellis-yes, Jim Stearns-yes and Craig Berry-yes.
- Ambulance purchase discussed. John Ellis moved to authorize Chief Hammond to start competitive Bid process for Type 3 Ambulance, Craig Berry 2<sup>nd</sup>, motion passed unanimously.
- Budget Committee Meeting moved to May 8<sup>th</sup> 2024 6:30 pm.
- Draft Budget was reviewed. Accounts discussed were Mercy Flights, Sale of Property, Stipend Firefighters, Bank Fees, Station Maintenance and Repair, Dues & Memberships, Fire Prevention, WUI, Contract Services, Incentives, Apparatus Equipment, Contingency, Capital Outlay; Station Upkeep; HVAC and Apparatus and Equipment; Radios.

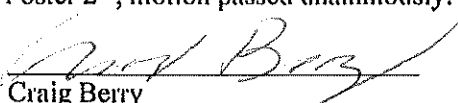
Chief Hammond discussed ASA Renewal in November, latest WUI activity, and Home Assessments, Wards Creek Restoration Project update given. WUI priorities were discussed. Grants were reviewed. Monthly reports were reviewed. Jim Stearns moved to accept the monthly reports, John Foster 2<sup>nd</sup>, motion passed unanimously.

Regular Session Closed: 10:56  
Executive Session Opens: 11:03  
Executive Session Closes: 11:04  
Regular Session Opens: 11:04

Public Comment: none

Jim Stearns moved to adjourn the meeting, John Foster 2<sup>nd</sup>, motion passed unanimously. Meeting adjourned at 11:05.

  
Nikki Knox  
Clerk to the Board

  
Craig Berry  
Secretary/Treasurer - Board of Directors