

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT 1
BOARD OF DIRECTORS
REGULAR SESSION
January 8, 2025

The meeting was called to order at 7:30a.m. by President Randy Cort. The following directors were also present: John Foster, John Ellis, Jim Stearns and Craig Berry. Also in attendance were Mike Hammond, Jenna Kurzyniec, Jeni Darr and Lane Augustson.

Roll Call:

John Foster, Jim Stearns, Randy Cort, John Ellis and Craig Berry present.

Good of the Order: None

Minutes: All minutes were reviewed.

BOD Regular Session minutes – December 11, 2024 – Craig Berry made a motion to accept the minutes, John Ellis 2nd, motion passed unanimously.

Safety Meeting minutes - December 10, 2024. John Ellis made a motion to accept the minutes, Jim Stearns 2nd. Voice vote; In favor 4 members, opposed 1 member, Craig Berry – opposed safety minutes, because of discrimination of a sitting board member for not letting him attend the safety meetings.

Finance Report: The monthly financial reports were reviewed. Christmas bonuses, Hunter Communication and Hulu subscription change, fuel meter and fuel tracking were discussed. Craig voiced the need for more robust notification in our internal controls. John Ellis made a motion to accept the reports as presented, Jim Stearns 2nd, Roll call vote resulted in: John Foster- yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.

Correspondence: None

Old Business:

- FireMed for members and employees discussed. Chief Hammond presented email response from the Oregon Ethics Commission and updated Board Policies to accommodate the combined annual cost, not to exceed \$600.00. John Ellis made a motion to amend policy to address the inclusion of FireMed and Mercy Flights with of a cap of \$600.00 annually, John Foster 2nd. Roll Call Results; John Foster-yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-no. Motion passed.

New Business:

- Resolution # R24-25-004 | \$10,000 Donation from district patron for the purchase of equipment.
Resolution # R24-25-005 | \$75,000 Community Wildfire Risk Reduction Grant.
Resolution # R24-25-006 | \$500 Donation from patron for district employees.
Craig Berry made a motion to accept Resolutions R24-25-004, R24-25-005 and R24-25-006 in the sums of \$10,000, \$75,000 and \$500 respectively, John Ellis 2nd. Roll call vote resulted in: John Foster- yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.
- Job Descriptions changes were discussed for Captain and Lieutenant positions. Chief Hammond recommends changing Engine Boss and Fire Officer 1 be moved from minimum job requirements to a desirable qualification. The Union has a general consensus concerned about removing Fire Officer 1 as a minimum qualification, and split 70/30 against engine boss being a minimum qualification. The Union will present a written comment at the next meeting. Item tabled for discussion at the next board meeting.
- Upcoming Local Option Levy renewal was discussed. Chief Hammond suggested increasing minimum line staff from 3 to 4. Chief Hammond proposed the increase of .81 cents for the purpose of paying for the current grant funded employees or adding 1 extra employee to make minimum staffing 4 would be \$1.04 total. Rates were discussed and merger with Jackson County Fire District 3, given the information of rate increase. Board of Directors decided to postponed discussion and schedule a workshop to discuss the upcoming Levy renewal.

Chief's Comments: Chief Hammond presented his monthly Chief's report. Chief Hammond informed the Board of Directors that our 5 Year ASA Renewal was approved and he has joined ECSO Board of Directors. Updated board on grants and fuel installation on January 22nd.

Monthly Reports: Monthly reports were reviewed and WUI concerns were talked about. John Ellis made a motion to accept the monthly reports as presented, Jim Stearns 2nd, all in favor. Motion passed unanimously.

Public Comment: None

Items After Agenda was Posted: None

Future Agenda Items: Job Descriptions and WUI Program Resources.

Jim Stearns moved to adjourn the meeting, John Ellis 2nd, motion passed unanimously. Meeting adjourned at 8:40am.

Jenna Kurzyniec
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors