

JACKSON COUNTY FIRE DISTRICT 1  
BOARD OF DIRECTORS  
REGULAR SESSION  
January 10, 2024

The meeting was called to order at 7:30 a.m. by Vice President John Ellis. The following directors were also present: John Foster, Randy Cort and Craig Berry. President Jim Stearns was not present. Also in attendance were Mike Hammond, Nikki Knox, Jenna Kurzyniec, Lane Augustson and John Holmes.

Roll Call: John Foster, John Ellis, Randy Cort and Craig Berry present.

Good of the Order: Craig Berry informed the Board of Directors he is researching solar power grant options for the Fire District.

Minutes: BOD Regular Session - December 13, 2023 minutes, Safety Minutes - December 12, 2023 and PLO (Paid Leave Oregon) Workshop December 22, 2023 were reviewed. Randy Cort made a motion to approve minutes as presented, Craig Berry 2<sup>nd</sup>, motion passed unanimously.

Finance: The monthly financial reports were reviewed. Randy Cort made a motion to accept the reports, Craig Berry 2<sup>nd</sup>. Roll call: John Foster-yes, John Ellis-yes, Craig Berry-yes and Randy Cort-yes.

Old Business:

Paid Leave Oregon will be deferred to upcoming union negotiations.

New Business:

The BOD received a letter from IAFF3513 Union requesting to open contract negotiations.

Budget Officer: Randy Cort made a motion to appoint Fire Chief Mike Hammond as the Budget Officer for this calendar year. John Foster 2<sup>nd</sup>, motion passed unanimously.

Budget Calendar: Randy Cort made a motion to approve the FY25 Budget Calendar, John Foster 2<sup>nd</sup>, motion passed unanimously.

Budget Committee Vacancy: Chief Mike Hammond reported all positions are filled.

Fuel Pump: Equipment and Installation Bids were discussed. Pump, Pipe and Tank submitted a bid for the installation of new equipment. Three attempts were made to the other vendor available with no reply.

Craig Berry made a motion to accept the bid from Pump, Pipe and Tank, Randy Cort 2<sup>nd</sup>, motion passed unanimously.

Regular Session Closed: 7:50

Executive Session Opens: 7:51, Executive Session Closes: 8:06

Regular Session Opens: 8:08

Randy Cort made a motion to appoint Craig Berry and John Ellis to the negotiation committee, John Foster 2<sup>nd</sup>, motion passed unanimously.

Monthly reports:

Chief Hammond gave a WUI update in regards to the Wards Creek Restoration Project.

Advertisement of replacing the Administrative Assistant position has begun.

Crew appreciation noted for the 1600 Training hours they have accomplished in the last year.

Future Items: SDAO Organization Review, WUI Hazard Areas Map

Public Comment: none

Randy Cort moved to adjourn the meeting, John Foster 2<sup>nd</sup>, motion passed unanimously. Meeting adjourned at 8:28.

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Nikki Knox  
Clerk to the Board

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Craig Berry  
Secretary/Treasurer - Board of Directors