

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT 1
BOARD OF DIRECTORS
REGULAR SESSION
May 14, 2025

The meeting was called to order at 7:30a.m. by President Randy Cort. The following directors were also present: John Foster, Jim Stearns, John Ellis and Craig Berry. Also in attendance were Mike Hammond, Jenna Kurzyniec, Jeni Darr, Jarret Estremado and Tom Zimmer.

Roll Call: John Foster, Jim Stearns, Randy Cort, John Ellis and Craig Berry.

Good of the order: None

Minutes: All minutes were reviewed.

Safety Committee Minutes of April 8, 2025, BOD Regular Session Minutes of April 9, 2025 and Budget Meeting Minutes of April 24, 2025. John Ellis requests edit to be made to budget meeting minutes. Will be reviewed at the upcoming budget meeting. Jim Stearns made a motion to accept the minutes as presented, John Foster 2nd. All in favor, except Craig Berry, with no comment of why they are not approved. Motion passed.

Finance Report: The monthly financial reports were reviewed. E140 incident, salary, communication contract and contract services were discussed. Jim Stearns made a motion to accept the financial reports as presented, John Ellis 2nd, Roll call vote resulted in: John Foster- yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.

Correspondence: None

Old Business:

- Fuel Storage Capacity and previous fuel system cost – Chief Hammond provided the board the fuel storage capacity and the average usage by the city and fire district. John Ellis suggested creating an MOU on limiting fuel usage to only use for emergency services resources.
- Apparatus Replacement Schedule – Past and proposed replacement schedule was provided to the board.
- Fee Schedule - Chief Hamond requested board members to look over presented fee schedule. Chief Hammond reached out to our Attorney regarding matter and suggests creating an ordinance. John Ellis made a motion that the board directs Chief Hammond to contact attorney to create an ordinance, Jim Stearns 2nd, All in favor, Craig Berry Opposed.
- Forensic Audit – Chief Hammond emailed board members email correspondence from auditor and also reached out to the attorney regarding a forensic audit, they both advised that it was not necessary and grants were being tracked in the correct manner.

New Business:

- Chief Hammond presented board members with current strategic plan. John Ellis suggests a workshop to workup the next strategic plan. Date to be determined.

Chief's Comments: Chief Hammond presented his monthly report. Chief Hammond updated the board on our recent OHSA consultation. Chief Hammond talked about the latest alliance meeting. Members were informed of the regionalization study and staffing grants awarded. AFG grant for physicals has been submitted, also discussed was RQI training and Measure 50.

Monthly Reports: Monthly reports were reviewed. Wildland home assessments were discussed. Craig Berry made a motion to accept the monthly reports as presented, Jim Stearns 2nd, all in favor. Motion passed unanimously.

Public Comment: Guest Tom Zimmer commented on apparatus replacement schedule and vehicle maintenance.

Items After Agenda was Posted: Chief Hammond voiced he will not be retiring this next fiscal year. Group discussed Savage Creek fire protection contracts. Chief suggests reaching out to attorney about annexation. Jim Stearns made a motion to go ahead with contracts as long as they meet criteria, Craig Berry, 2nd. All in favor, motion passed unanimously.

Future Agenda Items: Fire Protection Contracts and annual Chiefs review.

John Ellis moved to adjourn the meeting, Jim Stearns 2nd, motion passed unanimously. Meeting adjourned at 8:57am.

Jenna Kurzyniec
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors