

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT 1
BOARD OF DIRECTORS
REGULAR SESSION
April 9, 2025

The meeting was called to order at 7:30a.m. by President Randy Cort. The following directors were also present: John Foster, John Ellis, Jim Stearns, Craig Berry. Also in attendance were Mike Hammond, Jenna Kurzyniec, Cameron Deupree, Preston Jernigan, Kaci Carder, Tom Zimmerman and Chuck Nagel.

Roll Call: John Foster, Jim Stearns, Randy Cort, John Ellis and Craig Berry.

Good of the order: None

Minutes: All minutes were reviewed.

Safety Committee Minutes of March 11, 2025, BOD and Regular Session Minutes of March 12, 2025. John Ellis made a motion to accept all the minutes as presented, John Foster 2nd. All in favor. Motion passed unanimously.

Finance Report: The monthly financial reports were reviewed. Capital Fund, workman's comp and Knox boxes, fuel usage and fuel meter were discussed. Craig Berry made a motion to accept the financial reports as presented, John Foster 2nd, Roll call vote resulted in: John Foster- yes, Jim Stearns-yes, Randy Cort-yes, John Ellis-yes, Craig Berry-yes. Motion passed unanimously.

Correspondence: Craig Berry brings up concerns of locking the station doors. Chief Hammond informed the board that we take station security very seriously and staff will be doing an interior and exterior security walk each evening.

Old Business:

- Fuel Report – Spreadsheet presented to the board showing the utilization of City's fuel.
- Mercy Flight Membership report – Revenue and expenditures are currently tracked on the same line. Chief suggests creating a Mercy Flight expenditure line.

New Business:

- Apparatus replacement – Chief Hammond provided the board with a new apparatus replacement schedule. Board discussed schedule and requests staff bring back current replacement schedule to compare at the next meeting. John Ellis suggests looking at commercial instead of custom, due to the cost of a custom engine.
- Fee Schedule – Chief Hammond presented the suggested new fee schedule. The only changes Chief Hammond suggest is personnel rate to a loaded rate. Jim Stearns suggests reaching out to SDAO to see if we need to have a hearing to make these changes. No action taken and item tabled for the next meeting.
- Budget Committee Appointment – Craig Berry moves to appoint Na Vu for the upcoming 4-year term to the Budget Committee, John Ellis 2nd, all in favor. Motion passed.

Chief's Comments: Chief Hammond presented his monthly report. Chief Hammond updated the board on our current capacity grant. Informed members that we have underspent the funds awarded from the grant. Looking forward, Hammond suggests to prepare to pay the underspent amount, estimated \$200,000, back to Oregon State Fire Marshall or there may be a possibility of an amendment of the grant to carry funds forward. Group discussed creating a Grant Fund to keep these monies separate in the future. John Ellis suggests looking at the actual verbiage of the grant. Checking to see if we can move existing employees into the positions funded by the grant and contacting SDAO regarding a forensic audit.

Monthly Reports: Monthly reports were reviewed. WUI assessments, Firewise meetings and ultrasound device was discussed. John Ellis made a motion to accept the monthly reports as presented, Craig Berry 2nd, all in favor. Motion passed unanimously.

Public Comment: Guest Tom Zimmerman commented on the Capacity Grant.

Items After Agenda was Posted: Reader board was discussed. Chief Hammond states we cannot afford a reader board for the district at this time and does not plan on adding to the budget for the upcoming Fiscal Year.

Future Agenda Items: Fuel utilization, new apparatus replacement schedule vs past schedule and Fee schedule
John Ellis moved to adjourn the meeting, Craig Berry 2nd, motion passed unanimously. Meeting adjourned at 8:48am.

Jenna Kurzyniec
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors