

JACKSON COUNTY FIRE DISTRICT 1
BOARD OF DIRECTORS
REGULAR SESSION
December 13, 2023

The meeting was called to order at 7:30 a.m. by President Jim Stearns. The following directors were also present: John Ellis and Craig Berry. Not present were John Foster and Randy Cort. Also in attendance were Mike Hammond, Nikki Knox, Jenna Kurzyniec, Jarret Estremado and Tom Reynolds.

Roll Call: Jim Stearns, John Ellis, Craig Berry present.

Minutes: BOD Regular Session – November minutes were reviewed. Safety Minutes – the November 9, 2023 were reviewed. Safety committee requirements and training were discussed. John Ellis made a motion to approve BOD minutes as presented, Craig Berry 2nd, motion passed unanimously.

Finance: The financial reports were reviewed and the following liability accounts were discussed; Workers Comp, Election, Station Equipment Maintenance and Repair, Incentives, Utilities, and Overtime. Craig Berry made a motion to accept the reports, John Ellis 2nd. Roll call: John Ellis-yes, Craig Berry-yes and Jim Stearns-yes.

Old Business:

Paid Leave Oregon Proposed MOU: The district's attorney recommended removing the verbiage in Section 7 of the MOU document. Many options were discussed to make the employees weekly income whole. The BOD decided to have a workshop to look at the options and to determine district liabilities and responsibilities when an employee is approved for Paid Leave Oregon. John Ellis stated that the BOD's intent is to protect the employees during this MOU process. Since a current employee will likely be taking PLO in the next few months, John Ellis suggested covering her according to the proposed MOU as long as it doesn't create past practice. Lane Augustson stated he does not agree.

The Organizational Review will be completed by December 26, 2023

New Business:

Resolution 23-24 #3: Amending Public Contracting Rules. Craig Berry moved to adopt Resolution 23-24#3, John Ellis 2nd, motion passed unanimously.

Energy Audit: Craig Berry presented the idea of an energy audit due to increasing costs. John Ellis moved to authorize Craig Berry to review the current power initialization and alternative energy sources available, Craig Berry 2nd, motion passed unanimously.

Fuel Card Reader: Chief Hammond gave options for needed update to equipment & software, as we are losing data frequently. The cost will be shared with the City of Rogue River.

Monthly reports:

Public records policy is posted on website. Medicare Cost Reporting relating to GEMT funds has been completed. Alliance update given; Officers are taking Blue Card ICS training through Fire District 3. Benefits and continuation of membership were discussed. WUI activities and road map reviewed. Average amount of time different districts spend on calls was discussed. Craig Berry made a motion to accept the Monthly Reports, John Ellis 2nd, motion passed unanimously.

Future Items: Paid Family Leave Workshop to be scheduled as soon as possible. WUI activities.

Public Comment: none

John Ellis moved to adjourn the meeting, Craig Berry 2nd, motion passed unanimously. Meeting adjourned at 8:45 a.m.

Nikki Knox
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors