

ROGUE RIVER RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION
February 9, 2022

The meeting was called to order at 7:30 a.m. by Vice President Jim Stearns. The following directors were also present: Craig Berry, John Foster & Jim Huttema. Andrew DeKorte, Mike Hammond, Nikki Knox & Sue Wilken also attended.

No public comments

Chief's Comments:

- Administrative Assistant position closed 2/7/22; we have 13 applications
- Single role Paramedic job recruitment closes 2/11/22; we have 8 applications
- Overtime line item was hit hard in January
- Craig Berry asked about ballistic vests-due to the hit the budget took with Overtime, we will not fund anything that does not absolutely have to be funded

Minutes: Craig Berry moved to approve the January 11, 2022 Safety Committee minutes, John Foster 2nd; motion passed. Craig Berry moved to approve the January 12, 2022 BOD minutes, John Foster 2nd; motion passed.

Finance: The major categories of Personnel & Material service & tax revenue were discussed. Craig Berry moved to accept the financial reports as submitted, John Foster 2nd. A roll call vote resulted in: Craig Berry-yes, John Foster-yes, Jim Huttema-yes, and Jim Stearns-yes.

Captain's monthly reports: Craig Berry moved to accept the reports as submitted, John Foster 2nd; motion passed

Director vacancy: Jim Stearns read John Bond's 1/20/22 resignation letter. We have received an unsolicited application for a Director position from Johnathan Jones; previous Director, Shirley Bright, is also interested. Jim Huttema moved to appoint Shirley Bright to serve the remainder of Bond's term (6/30/23), John Foster 2nd. A roll call vote resulted in: Jim Huttema-yes, John Foster-yes, Craig Berry-yes and Jim Stearns-yes.

Sue Wilken was directed to advertise our one Budget vacancy & find out if Mr. Jones would be interested in serving on the Budget Committee.

Union contract-Single role Paramedic: Craig Berry moved to include the Single role Paramedic position in the current contract, John Foster 2nd; motion passed.

Union negotiations: Craig Berry moved to appoint Jim Stearns & Mike Hammond to represent the Fire District on the negotiation team with negotiations to begin by March 1, 2022; John Foster 2nd; motion passed.

Job descriptions: The Union will add minimum & desired qualifications to the job descriptions.

Annexation: Craig Berry moved to go forward with the annexation process, with the caveat that the property must meet all current fire district standards, John Foster 2nd; motion passed.

After agenda posted:

Budget: A draft budget calendar was handed out.

Painting bids: Three bids were requested, one contractor declined. The two remaining bids were reviewed. Craig Berry moved to approve the bid from Progressive Painting for \$18,500; Jim Huttema 2nd. A roll call resulted in: Craig Berry-yes, Jim Huttema-yes, John Foster-yes and Jim Stearns-yes.

Cash basis audit: Auditor Richard Brewster has requested the board consider going to a cash basis audit. The directors unanimously agreed that it would be in everyone's best interest to transition to cash basis reporting.

SDAO conference: Jim Stearns said this year's conference starts tomorrow, is virtual & at no cost; go onto SDAO's website to join in.

Craig Berry moved to adjourn, John Foster 2nd; meeting adjourned at 8:55 a.m.

Sue Wilken
Clerk to the Board

Craig Berry
Secretary/Treasurer - Board of Directors