

Rogue River Rural Fire Protection District 1

Minutes – Board of Directors Regular Session
Meeting of October 8, 2025 at 7:30am



CALL TO ORDER:

The meeting was called to order at 7:30 a.m. by Vice President, Randy Cort.

PLEDGE OF ALLEGEANCE

ROLL CALL:

John Foster, Randy Cort and Craig Berry, present. Jim Stearns and John Ellis, not present.

Also in attendance: Mike Hammond, Jenna Kurzyniec, Jeni Darr, Jarret Estremado, Mike Gavlik and guest, Tom Zimmer.

GOOD OF THE ORDER: Board members discussed Craig Berry attending a recent Rogue River Kiwanis meeting. Members clarified that board members attending external events must clearly state when not representing the board or fire district. Berry cautioned group about discussing public elections due to the Haynes Act restrictions. Information can be shared, but not opinions.

MINUTES:

John Foster made a motion to accept the safety committee meeting minutes of September 9, 2025. Craig Berry 2nd, all in favor, motion passed. John Foster made a motion to approve the board of directors meeting minutes of September 10, 2025. Randy Cort 2nd. In favor: John Foster and Randy Cort. Craig Berry opposed stating the minutes do not reflect excess funds not spent for FY24-25. Motion not passed.

FINANCE:

Financial report reviewed. Unexpected water bill addressed due to an irrigation valve leak. Leak is being investigated and repaired. General operations continue on budget with no other unanticipated expenses. Craig Berry made a motion to accept the finance report for September 2025, John Foster 2nd. Roll call vote: John Foster-yes, Randy Cort-yes, Craig Berry- yes. Motion passed.

CORRESPONDENCE:

Discussion about check signing procedures and inconvenient access; suggestions were made for accommodating signers.

Solar email discussed. Reminders of board members to not reply to all. Reply to each individual separately, otherwise it will be considered as a meeting.

OLD BUSINESS:

- ***Solar Project Grant*** – Craig Berry has submitted the solar panel grant and should hear in December if awarded.
- ***Local Option Levy*** – Information fact sheet edited per Oregon Election requirements; only factual, non-advocacy language permitted. Information mailers will be sent to all district voters at a cost of \$3000, Craig Berry in disagreement on information mailings, stating the funds were not approved. Union also preparing a separate informational mailer. Chief Hammond has additional public outreach planned; city council presentation, Kiwanis meeting, and town hall meeting. Ongoing efforts to involve community members and local businesses regarding the levy.

NEW BUSINESS:

- ***Resolution R25-26-005*** – Craig Berry made a motion to approve Resolution R25-26-005 for \$10,000 donation, John Foster 2nd. Roll call vote; John Foster-Yes, Randy Cort-Yes and Craig Berry-Yes. Motion passed.
- ***Civil Service Commission*** – Craig Berry made a motion to reappoint Mark Moran on the Civil Service Commission starting 12.1.2025 for a new four-year term.
- ***Wards Creek Restoration Initiative*** – Niki Murphy provided the district with a brief update on the project. Project starting mid-October, with traffic adjustments and minor local push back regarding wildlife displacement.
- ***CWDG Grant*** – Niki Murphy provided the district with update; Grant application was unsuccessful; only a few recipients in Oregon. Plans to resubmit without additional board funding.

CHIEF COMMENTS:

Chief Hammond presented his monthly report to the board.

Discussing grant application statuses and staffing levels. Call volume is up from 2024. Also informing the board of one staff member leaving due to relocation and another on light-duty. Both were grant funded positions. These positions must be refilled per grant requirements. Recruitment/testing is scheduled for December. Hammond also noting overtime expenses due to staffing gaps.

MONTHLY REPORTS:

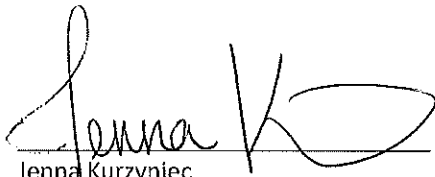
Monthly captain's reports were reviewed. Including wildland home assessments and driveway/building code compliance process. Craig Berry made a motion to approve the monthly reports as presented, John Foster 2nd. Motion passed.

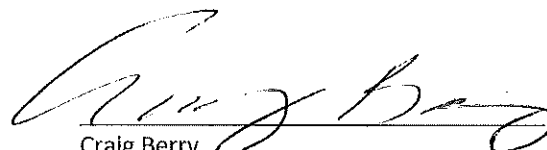
ITEMS THAT CAME UP AFTER AGENDA POSTED: None

PUBLIC COMMENT: None

SUGGESTED FUTURE AGENDA ITEMS: Re-approval of board meeting minutes of September 10, 2025.

ADJORNMENT: Motion to adjourn at 8:38 a.m. by Craig Berry, 2nd by John Foster. Motion passed.


Jenna Kurzyniec
Clerk to the Board


Craig Berry
Secretary/Treasurer - Board of Directors